

GUSHKARA MAHAVIDYALAYA

P.O. Guskara, Dist. Purba Bardhaman, West Bengal - 713128 Ph. 03452-255105, Website: gushkaramahavidyalaya.ac.in E-mail: guskaramahavidyalaya@gmail.com, office@gushkaramahavidyalaya.ac.in

Date: 15.02.2025

NOTICE

All students from the graduating classes of 2023 and 2024 of Gushkara Mahavidyalaya are hereby informed TATA Consultancy Services is recruiting from Arts, Commerce and Science Streams for TCS BPS on 24th February, 2025.

Drive Date: 24th February, 2025(Reporting time: 10:00 a.m.) Venue: Galsi Mahavidyalaya, Galsi, Purba Bardhaman Last date of Applicaton: Apply Preferably Within 22/02/2025

All eligible students are urged to take part in this opportunity. Detailed registration instruction are provided below.

For additional details, please reach out to

Mr. Kunal Murmu: 8001752267 Dr. Saurabh Sarkar: 9609018178



Gushkara Mahavidyalaya Principal Gushkara Mahavidyalaya

Registration on the below link is mandatory to complete the application process under TCS BPS Hiring. Step 1. Logon to the TCS Next Step Portal (<u>https://nextstep.tcs.com/campus/#/registrationPage</u>)

Step 2. Register and apply for the TCS BPS Hiring process. Click on 'Register Now', choose category as '**BPS'**, proceed to fill your details and submit your application form

Step 3. Fill up the google form (https://forms.gle/VZAJ7k5sFuKptyKo6)

Step 4. Fill up the google form (https://forms.gle/vpwJzg4esug7hrGp9)

Scenario A: In case you already have CT/DT ID, kindly log on to TCS Next Step Portal and complete/update the application form and submit.

Eligible Qualifications :

• Graduate Freshers only 2023 and 2024 Year of Passing in BCOM, BA, BBA, BSc (except CS and IT streams) from a recognized university/college

• Only full-time courses will be considered (part-time / correspondence courses will not be considered). Candidates who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time

- No work experience
- Post Graduates candidates & candidates with experience are not allowed

Role and Work Timings (Shift Working):

Role: Back Office Operations (Data Processing) - The job involves data processing transactions **Work Timings:** The role involves working in a 24x7 environment which requires working in rotational shifts, including **night shifts**.

Documents to Carry for the Drive (Original Documents):

- 1. Latest passport size photograph 1
- 2. Printout of your TCS Application Form without which you will not be allowed to sit for the interview.
- 3. Printout of your latest Resume
- 4. Original Government Photo ID proof (Aadhar Card / PAN Card / Driving License / Passport / Voter ID) & Original College ID Proof
- 5. 10th Marksheet and Passing Certificate
- 6. 12th Marksheet and Passing Certificate
- 7. Graduation all semester / all year-wise Marksheets
- 8. Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate

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TCSNextStep Handbook for Candidate Registration

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Log In to NextStep Campus Portal

Registration Page

Candidate Log

Application Form

- Personal Details
- Academic and Work Experience Details
- Other Details
- Application Form Preview and Declaration

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Logging on to TCS NextStep Campus Portal (continued)

TCSNextStep

Alerts Campus Commune TCS BUZZ Login

Welcome aboard TCS NextStep!

Register Now →

Click on Register Here

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Select Category

You have a choice to apply for IT or BPS. Please note that you can register with us under only one category and registering in incorrect category may lead you to repeat the entire registration process

Choose **BPS**



Information Technology



Business Process Services

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TCSNextStep Login Verification / Personal Details Please note that the TCS NextStep initiative is available in the India geography. Applications from other countries will not be taken into account. Kindly use personal email domain address for registering into the NextStep Application instead of Institute/College email domain names for smooth communication post academics tenure completion. Verification of your email We will send the verification code on your email id Type your email ID for verification. Email TATA CONCLUTANCY CEDUICE

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Login



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	Institute name *	7. Enter vour Institute Name
	Qualification *	8. Choose your Highest Qualification
	Select	Y
9. Year of Passing Qualification	Year of passing (for highest qualification) *	
	Select	 10. Campus Candidate – Choose Direct Applicant and Off Campus Candidate, BYB if a friend has referred & Web if you have received a mail from the Job Portal
	Source type *	
	Select	
	Source name	11. Direct Applicant – Enter College Name, BYB – Enter referred name/EMP ID & Web – Enter the name mentioned
	Nearest TCS Office *	12 Choose the pearest TCS Office
	Select	
	Set Your Password * 🛈	

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	Set Your Password * (i)	13. The Password should consist of Capita Letter, Special Character & Number.
	Confirm Password •	
	Select security question *	14. Select a Security Question and an Answer to your Security Question. This shall be used for password retrieval in case
	Answer to security question *	
15. Enter the Captcha and Click on	Please enter the characters that you see in the image below.	
	Submit Back Cancel	

On Clicking SUBMIT, you will receive a CT/DT Reference Number which shall be used for further correspondence with regards to your candidature at TCS.

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3. Click on **Application**

TCSNextStep

WELCOME SHRUTI SONAWANE (DT20223706377)

une	🛧 Home 🥹 Help & Support 📫 Change Password 🍾 Contact Us Ů Logout
ation	TCS NextStep Portal
	Welcome aboard on TCS NextStep portal!

TCS NextStep Portal is the first step connecting you with TCS, Asia's leading IT services Company. A single platform that addresses all your needs interactively and simplifies the communication process, this Portal will help you in your transition from being a student on campus to exploring a dynamic career path with TCS.

From keeping you updated on TCS initiatives to answering your queries and helping you explore a world of opportunities, TCS NextStep helps bridge the distance in your journey to becoming a TCSer.

So, go ahead! Explore opportunities. Experience Certainty.

Application Forr Campus Commo Track My Applic How To Apply

Application Form

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration	
IMPORTANT INSTRUCTIONS				
 The form is divided into fol Personal Detail Academic and Worl Other Details Form preview and compared on the second se	lowing four sections. It is mandatory t k Experience Details leclaration	o enter details in all four sections.		
2. Fields marked with "*" in th	nese sections are mandatory.			
3. To save the details and nav	vigate to the next field/screen, click 'Sa	ave and Continue'.		
4. To submit the form, click 'S	Submit Application Form' in 'Form Prev	iew and Declaration' section.		
5. Please review the details p mandatory fields. In case y	roperly before submitting the form to a you wish to edit any details, you can na	avoid errors. You can use the Application avigate to the relevant section and edit	on Form preview feature after filling in a the same.	all the
6. Click 'Save' after editing an not submit the form after e	y details in the form. To submit the for diting any details, the details will not b	rm with the updated details, click 'Subr be saved.	mit Application Form'. Please note that	t if you do
4. Read important instru	ictions above and click on start filli the form	ing	Start Filling	g the Form

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NextStep - Application Form – Personal Details

Application Form



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House No./ Apartment Name/ Block No.: Road/Street/Lane: Country: * Type to filter City: * Pincode: * Are the premanant and Present Address same? * Yes • No Present Address House No./ Apartment Name/ Block No.: Road/Street/Lane: Road/Street/Lane: Country: * Type to filter City: * Country: * Type to filter City: * Country: * Type to filter State: * Country: * Type to filter State: * Country: * City: * Country: * City: * Country: * Type to filter State: * Country: * City: * Country: * City: * Country: * City: * Country: * City: * Country: * City:	Permanent Address		6. E	nter all mandatory details – Hous	e No, Area/Landmark, Country, City, State and Pin code
Road/Street/Lane: Country: Type to filter Present Address Present Address Present Address Present Address Nouse No./ Apartment Name/ Block No.: City: * Country: * Type to filter * Present Address Present Address Present Address * Present Address * Present Address * Present Address * Present Address * * Present Address * <t< th=""><th>House No./ * Apartment Name/ Block No.:</th><th></th><th></th><th></th><th></th></t<>	House No./ * Apartment Name/ Block No.:				
Country: * Type to filter State: * City: * Pincode: * City: * Pincode: * City: * Pincode: * City: * Pincode: * Country: * Type to filter State: * City: * Type to filter State: * City: * Type to filter State: * City: * Pincode: * City: * Type to filter State: * City: * City: * City: * Type to filter State: * City: * C	Road/Street/Lane:			Area/Landmark: *	
City: * Pincode: * Are the premanant and Present Address same? * Yes • No Present Address House No./ Apartment Name/ Block No.: Road/Street/Lane: Country: * Type to filter Type to filter State: * Contact Details Email ID: * Prensvij@sol.co.uk Atternate Email ID: Telephone(R): * Pincode: * Contact Details Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section	Country: *	Type to filter	•	State: *	
Are the premanant and Present Address same? * Yes No Present Address House No./ Apartment Name/ Block No.: Road/Street/Lane: Area/Landmark: * Country: * Type to filter State: * City: * Pincode: * Contact Details & Email ID will be auto populated. Enter your Residence Phone Number and Cell Number Email ID: * pranav.j@aol.co.uk Atternate Email ID: Telephone(R): * Mobile No.: Save Save and Continue Save Save and Continue TATA CONSULTANCY SERVICES	City: *	[Pincode: *	
Present Address Adverse House No./ Apartment Name/ Block No.: * Road/Street/Lane: Area/Landmark: * Country: * Type to filter State: * Image: State: * Contact Details 8. Email ID will be auto populated. Enter your Residence Phone Number and Cell Number Email ID: * pranav.j@sol.co.uk Telephone(R): * Mobile No.: Save and Continue 9. Once done, click on Save and Continue to proceed to next section	Are the premanant and	Present Address same? *	🔿 Yes 💿 N	•	
House No./ * Apartment Name/ Block No.: Road/Street/Lane: Area/Landmark: * Country: * Type to filter State: * Contact Details Contact Details Email ID: * Telephone(R): * Pincode: * Save and Continue Save and Continue Save and Continue Save and Continue Conce done, click on Save and Continue to proceed to next section	Present Address				the present address, click on NO , and enter
Road/Street/Lane: Country: * Type to filter State: * City: * Pincode: * Contact Details Source Contact Details Email ID: * pranav.j@aol.co.uk Alternate Email ID: Telephone(R): * Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section	House No./ * Apartment Name/ Block No.:			-	your present address below
Country: * Type to filter City: * Pincode: * Contact Details Contact Details Email ID: * pranav.j@aol.co.uk Alternate Email ID: Number Alternate Email ID: Save Save and Continue Save and Continue 9. Once done, click on Save and Continue to proceed to next section	Road/Street/Lane:			Area/Landmark: *	
City: * Pincode: * Contact Details 8. Email ID will be auto populated. Enter your Residence Phone Number and Cell Number Email ID: * pranavj@sol.co.uk Telephone(R): * Alternate Email ID: Save Save and Continue	Country: *	Type to filter	•	State: *	
Contact Details 8. Email ID will be auto populated. Enter your Residence Phone Number and Cell Number Email ID: * pranav.j@aol.co.uk Telephone(R): * Alternate Email ID: Save Save and Continue Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section	City: *			Pincode: *	
Email ID: * Telephone(R): * Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section	Contact Details		8. Em	ail ID will be auto populated. E nber	Enter your Residence Phone Number and Cell
Telephone(R): * Mobile No.: Save Save and Continue Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section TATA CONSULTANCY SERVICES 20	Email ID: *	pranav.j@aol.co.uk		Alternate Email ID:	
Save Save and Continue 9. Once done, click on Save and Continue to proceed to next section 20	Telephone(R): *			Mobile No.:	
TATA CONSULTANCY SERVICES	Save Save and O	Continue	9. Once	done, click on Save and Cor	ntinue to
	TATA CONSULTANC	Y SERVICES	proceed	to next section	20





NextStepApplication Form –Academic & WorkExperience Details

Application Form

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration	
Instruction *	Academic Instructions :			
Highest Qualification Category Details *	1. "Marks/CGPA Obtain	ed" denotes Total Marks/CGPA sec	ured by you in ALL* subjects in all	semesters in the first
Graduate *	attempt. 2. "Total Marks/CGPA"	denotes total of maximum marks ir	n ALL* subjects in all semesters in t	the first attempt. *ALL
XII Grade Equivalent Diploma *	implies that all subje taken into considerat	cts mentioned on the marksheet (ir tion for calculating the obtained/to	ncluding languages, optional subjec tal marks/CGPA.	cts etc) should be
X Grade *	3. Marks/CGPA obtaine eligibility.	d during the normal duration of the	e course only will be considered to o	lecide on the
Any Other Qualification*	4. Verify your marks aft	er entering, as it is a part of the sel	ection criteria.	
Work Experience Details *	5. Please mention only	your XII duration in XII Grade detail	ls . Pls do not add the XI duration ir	i the same.
Declaration *			1. Read the instructions before	ore you start
Continue	2. Use the side bar within different	to navigate sections		

Fields marked with are * mandatory

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 Enter your Work
 Experience Details and click on Save.

Employee ID :	
Name Of Employer :	
Address Of Employer :	
Employement Type :	 Full Time Part Time
Duration From :	dd/mm/yyyy
Duration To :	dd/mm/yyyy
Designation :	
Nature Of Duties :	
Annual Gross Salary(INR) :	

Instauction	Other Details		
Instruction	Do you have any break in studies?		
Highest Qualification * Category Details			
Post Graduate *	Have you done any other courses?		
Graduate *	Do you have any pending backlog currently?		
XII Grade/ * Equivalent Diploma	Please mention details of Academic Project(s) undertaken.		
X Grade *	Declaration		
Any Other Qualification *	You have taken all subject marks into consideration for calculating the Obtained/Total Marks/CGPA in each of the above mentioned academic	🔘 Yes 🔘 No	
Work Experience * Details	qualifications. *		
Declaration *	"The Marks/CGPA Obtained" entered by you for each of the above mentioned academic qualifications has been secured in the first attempt. *	🔘 Yes 🔘 No	
	You have considered only the Marks/CGPA obtained during the normal duration of the course for calculating Obtained/Total Marks/CGPA. *	🔾 Yes 🔵 No	
Save Save and Continue	You have completed each of the above mentioned academic courses in the stipulated time as specified by your University/Institute and as per TCSL selection guidelines and do not have any extended education. *	O Yes O No	
	You have declared break in studies/work experience and pending backlogs, if any, during your academics. *	🔘 Yes 🔘 No	
	You have not attended the TCSL Selection Process in the last 6 months. *		
 Once done, tick on I Agree on Save and Continue to 	ee, and click proceed cation/offer/onboarding is subject to fulfillment of the specifie	 16. Read Declaration q Yes or No appropri 	uestions and choose ately
	I Mr. Pranav Joshi solemnly declare that the information in this form is truly stat and	ed and correct	
	I Agree *		
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NextStep Application Form – Other Details



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Personal Details	Academic and Work	Other Details	Application Form Preview	r	
	Experience Details		and Declaration		. Enter your Nati
Aadhaar/PassPort/PAN and NSR Details Nationality and	Nationality Nationality *	Select	v		
References *	Languages Known *				
Achievements/Scholarship	In addition to the native langu	uages, you can also select Foreigr	languages known if applicable.		
Upload Photo/CV *	Lan	iguage Speak	Read Write	Mother Tongue	
ave Save and Continue	Add New row	Delete row		4. C	Click Add New Ro er the languages l
Save Save and Continue	Add New row Please ensure that you select as your Mother Tounge	Delete row	elect more than one then last select	4. C ente ted will be considerd	Click Add New Ro er the languages l
Save and Continue	Add New row Please ensure that you select as your Mother Tounge If you have any language certification	Delete row t only one Mother Tounge. If you s ons(including English), please sele	elect more than one then last select	4, 0 ente ted will be considerd	Click Add New Ro er the languages l



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Smart Card Details

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Passport/PAN/NSR Details

Nationality and * Languages Known

References *

Achievements/Scholarships and Certifications

Upload Photo/CV *

 Read the Smart Card guidelines, enter your Name as to be printed on the smart card choose your Blood Group and Upload your photo and CV

Save and

12. Click Save and Con

proceed

Kindly follow the below mentioned steps to successfully upload your photograph.

1. Upload your recent passport size color photograph.

(Dimension : 35 mm*35mm. Format: *.jpg. *.jpeg. Size: Maximum 500kb).

2. The photograph must be formal, with a white/off white background.

3. You should look straight into the camera and your head should not be titled in the photograph.

(Smart card is your TCS identity card which will be handed over to you once you join the company.)

Click on the Browse button to search for the location where the photograph is stored. The photograph will be uploaded and displayed to you.

Please provide the below details carefully as they will be printed on your TCS identity card if you get selected to TCS.

our	Name * (as to be printed on the smart card)		
		First Name *	Last Name
		(Max 15 Character)	(Max 15 Character)
	Blood Group *	Type to filter 🗸 🔻]
ue			
1.1			
	Upload Photo *	Brov	vse and Upload
	Upload Photo * Upload CV	Brov	vse and Upload

Please ensure the file format is of the following types, .pdf,.doc,.docx,.txt,.rtf (max 500KB)

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Application Form – Application Form Preview and Declaration

	Academic and Work Experience Details	Other Details	Application F Preview and Dec	orm laration
Application Form P	review			
Click on the Applicatio Please note that you o Cindly confirm your de You can edit any infor espective section bef	n Form Preview link to view Ap can preview the form only after stails, as details entered by yo mation (except name, email I ore final submission of the Ap	plication Form filled by you r filling up all the mandator u would be considered for y D, date of birth, gender , S plication Form.	ry fields in the form rour final evaluation. SC roll number and r	nother's maiden name) by navigating to
			1. Pi	review the Application Form, Read the
		Application For	rm preview Dec	laration, tick I Agree, enter place, and click on
)eclaration			Sub	mit Application Form
late,place,Position a	pplied for and final results):			
CS Terms and Co	nditions			
TCS Terms and Col certify that the info actually correct and s accept that an appo any information has b	applied for and final results): application to render services rmation furnished in this form ubject to verification by TCS in intment given to me on this t een found to be false, mislea	to Tata Consultancy Servic n as well as in all other for cluding Reference Check a basis can be revoked and/ ding, deliberately omitted/	es Ltd (the "Company ms filled-in by me in nd Background Verific or terminated withou suppressed.	y"), I hereby agree as follows: n conjunction with my traineeship is ration. It any notice at any time in future if
TCS Terms and Co in connection with my certify that the info factually correct and s accept that an appo	applied for and final results): application to render services rmation furnished in this form ubject to verification by TCS in intment given to me on this b een found to be false, mislea	to Tata Consultancy Servic n as well as in all other for cluding Reference Check a basis can be revoked and/ ding, deliberately omitted/ I d	es Ltd (the "Company rms filled-in by me in nd Background Verific or terminated withou suppressed. Agree *	y"), I hereby agree as follows: n conjunction with my traineeship is ation. It any notice at any time in future if
TCS Terms and Col in connection with my certify that the info factually correct and s accept that an appo any information has b	applied for and final results): application to render services rmation furnished in this form ubject to verification by TCS in intment given to me on this t een found to be false, mislea	to Tata Consultancy Servic n as well as in all other for cluding Reference Check and/ basis can be revoked and/ ding, deliberately omitted/ I	es Ltd (the "Company ms filled-in by me in nd Background Verific or terminated withou suppressed. Agree *	y"), I hereby agree as follows: n conjunction with my traineeship is ation. it any notice at any time in future if
FCS Terms and Col In connection with my Certify that the infor actually correct and s accept that an appo any information has b ate : 12/08/2015	applied for and final results): application to render services rmation furnished in this form ubject to verification by TCS in intment given to me on this to seen found to be false, mislea	to Tata Consultancy Servic n as well as in all other for cluding Reference Check a basis can be revoked and/ ding, deliberately omitted/ I . Submit	es Ltd (the "Company ms filled-in by me in nd Background Verific or terminated withou suppressed. Agree * Place : * Application Form	y"), I hereby agree as follows: n conjunction with my traineeship is ation. It any notice at any time in future if

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applicants will receive consideration for employment without regard to this information.



2. Click on **Home** post downloading the application form

WELCOME SHRUTI SONAWANE (DT20223706377)

A Home 😧 Help & Support 🚔 Change Password 💪 Contact Us 🖒 Logout



You have successfully submitted the Application Form!

Download Application Form(.pdf)

 Post Submitting the form download the Application
 Form for your reference

Back





🔶 TCSNextStep

Edit Application Form

Application Form PDF

Campus Commune

Track My Application

Apply For Drive

To Apply

WELCOME TEST MAIL (DT20223703288)

A Home 🥹 Help & Support 🚔 Change Password 📞 Contact Us 🙂 Logout

Apply For TCS Recruitment Drive

TCS BPS Hiring - TCS has curated exclusive opportunities for Arts, Commerce and Science Graduates from the 2023 Year of Passing to apply for exciting careers and make #TheBigMove

Exceptional performers will be part of TCS's fastest growing units in various enriching roles that amplify their career growth.

Selected candidates will be onboarded in FY'24 post course completion.

Qualifications Eligible - Candidates pursuing BCom, BA, BBA, BBM, BMS, BAF, BBI, BSc (Except IT / CS) from 2023 Year of Passing would be eligible to take part in this drive.

For the Candidate's that have already created the DT Reference ID in the past and have submitted the application form can directly "Apply for Drive" and select your nearest Test Centre.

Nearest Test Centre *	Click here to select nearest Test Centre

Apply

🔶 TCSNextStep







	WELCOME TEST TEST (DT20223749496)
Edit Application Form	
Application Form PDF	A Home 🤨 Help & Support 🖬 Change Password 💪 Contact Us 🔘 Logout
Campus Commune	Apply For TCC Degraitment Drive
Track My Application	Apply For TCS Recruitment Drive
How To Apply	TCS BPS Hiring - TCS has curated exclusive opportunities for Arts, Commerce and Science Graduates from the 2023 Year of Passing to apply for exciting careers and make #TheBigMove Exceptional performers will be part of TCS's fastest growing units in various enriching roles that amplify their career growth. Selected candidates will be onboarded in FY'24 post course completion. Qualifications Eligible - Candidates pursuing BCom, BA, BBA, BBM, BMS, BAF, BBI, BSc (Except IT / CS) from 2023 Year of Passing would be eligible to take part in this drive.
	Nearest Test Centre * Click here to select nearest Test Centre Preferred Job Location 1* Select Preferred Job Location 2 Select Select Image: Select in the select one preferred Job Location and click on Apply.

Apply



🛧 Home 😗 Help & Support 🚔 Change Password 🕓 Contact Us 🕐 Logout

Campus Commune

Track My Application

Apply For Drive

How To Apply

You have applied for Recruitment Drive.

11. A message will pop up stating you have applied for the Recruitment Drive

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Thank You